



**STANWOOD-  
CAMANO**  
School District

## Request for Public Records

Date: \_\_\_\_\_

Requestor's name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City, State, and Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Name and detailed description of information requested:

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☐ I request to inspect the record(s).

☐ I request copies of the record(s). I agree to pay the costs of providing records per  
Stanwood-Camano School District Procedure 4040P - Public Access to District Records.

Requestor's signature: \_\_\_\_\_

Date: \_\_\_\_\_

Return completed form to:

Public Records Officer, Stanwood-Camano School District, Administration & Resource Center, 26920  
Pioneer Highway, Stanwood, WA 98292 or email to [ecaldwell@stanwood.wednet.edu](mailto:ecaldwell@stanwood.wednet.edu).

*Please refer to Stanwood-Camano School District Policy and Procedure 4040/4040P Public Access to District  
Records for complete information on the process for public access to school district records and guidance on how  
the District will respond to such requests.*

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*For official district use only*

Request received (date stamp):

Date request fulfilled: